

# VA Ready Resource Guide:

## Billing and Coding Job Search



Utilize this guide to plan and execute a successful, effective job search in the medical billing and coding field.

### Medical Billing vs Medical Coding:

Coding companies often are only looking for candidates with experience, so you are better off focusing your initial job search on Medical Billing jobs.

### Where to start your job search and other things to know:

- Any platform like Indeed or LinkedIn is good. Use keywords like "Medical Billing" or "Healthcare Billing."
- Take your time with applications! Make sure your resume and cover letter are clean and tailored for the specific position in question.
- Keep your applications professional.

### Lacking experience? Consider these options to increase your skill set:

- Look into internships and job shadowing opportunities, and ask about these during interviews!
- Take some extra coding modules offered through AAPC. [Click here](#) for more info on AAPC.
- Look into entry-level positions where coding is not the primary function (Billing jobs or denial claims are good options).

### Resume and Interview tips to always think about:

- Include all achievements: credentials, 2nd languages, and VA Ready Scholar status!
- Never use abbreviations on your resume.
- In both resumes and interviews, be sure to showcase your medical knowledge by using the terminology
- Ask meaningful questions during the interview that indicate interest.

### Click the links below for more information and resources:

AAPC - [American Association of Professional Coders](#)

AHIMA - [American Health Information Management Association](#)

CPC - [Certified Professional Coder \(CPC exams are taken through AAPC\)](#)